

TLC Church Council Meeting
Transfiguration Lutheran Church
February 21, 2017

Attendees:

Council: Jim Stooke, Carol Hill, Sandy Mullen, Jerry Olson, Kim Smits, Gary Lewis, Dick Haugen
Staff: Pastor Ed Treat and Pastor Arthur Murray
Regrets: Laurel Riippa, Beth Mercer

Call to Order: 6:30 p.m. with quorum

Devotions: Sandy Mullen

Review and Approval of January 2017 Meeting Minutes

A motion was made by Dick Haugen to accept the January 2017 Meeting Minutes which was seconded by Gary Lewis. The motion was carried and approved.

Welcome new Members - Introductions

Beth Mercer – broke her foot, in a cast for next 6 weeks
Dick Haugen – Personnel Committee Chair
Gary Lewis – Foundation Board Chair, Co-Chair of Capital Campaign

Personnel: Dick Haugen

- Meeting tomorrow with Sue, Ann and Michelle to determine what tasks can be done in-house vs. with part time bookkeeper.
- Committee members are: David Collins, Diane Erickson, Deb Krueger-Knight, Jim Stooke, Dick Haugen (Chairman) and Pastor Ed Treat

Review and Approval of January 2017 Financial Report: Jerry Olson

- January 2016 receipts higher than 2017 due to special campaign appeal
- Building Fund Expenses are higher than Building Fund Contributions due to consultant weekly expense. Suggestion to note with asterisk and footnote in financial report.
- Discussion of how to communicate the financial report
 - Should the full financial report be posted on the website?
 - Separate Building Fund and Balance Sheet
 - Post Transcripts communication (monthly financial update)
- Gary Lewis recommends including Foundation budget and updates in the financial report

A motion was made by Carol Hill to accept the January 2017 Financial Report which was seconded by Sandy Mullen. The motion was carried and approved.

Annual Meeting Impressions and Suggestions for Improvement: Jim Stooke

- Have President's report before Pastor's report on agenda
- Meeting seemed to flow well

Pastor's Report: Pastor Ed Treat

- Annual Meeting preparation and meeting
- Working with Andy Bygden on Readiness Assessment report
- Capital Campaign planning
- Bloomington conference pastors Lenten service exchange
- Purchased and installed two new projectors from member donations
- Purchased live streaming software thanks to member donations and installed thanks to Brad Nolte.
- All services are now live-streamed
 - Brad shared usage data
 - 1,484 views in two months
 - Developing virtual congregation
- Led FRLC retreat at Mt. Olivet Retreat Center which included a dozen pastors from across the country and other leaders from the Twin Cities. Large event planned for next year.

- 3 funerals and 1 wedding in the last month
- Replaced church credit cards
- Payroll is now outsourced. Still working on finding a bookkeeping service.
- Reformation anniversary planning
- 60th Anniversary planning – 1st Sunday in November (11/5)
- Currently have 27 travelers to Germany
- To help with cost, communion bread will now be made by Tracy; wine will be in a common cup (intinction)

TLC Readiness Report: Andy Bygden

- Total of 14 meetings held including Thursday men's workgroup and one meeting via live streaming
- 130 people attended
- 25% of pledging households attended, 2016 and 2017 pledging households were the minority in attendance
- Met with 30% of weekly attending households (420 weekly attendance)
- High percentage of questionnaires submitted
- 56 questionnaires support, 8 did not support, 21 need more information (more likely to be yes when presented with more information), 9:1
- Necessary information – willing to volunteer 2:1
- Main trends of feedback are in line with what we already do well
 - Retire mortgage
 - Worship must be preserved
 - Youth and Family Minister is a must
 - Affirmation of music program
- Lack of support for columbarium; memorial garden had more support
- Recommendation for a clear vision
- Operations manual for how to keep the campaign alive in years 4 and 5; celebration of successful campaign
- Fulfillment rate is 87% - 95% over 5 years
- QR code for virtual giving

Discussion and Decision: Jim Stooke

- Youth Minister
 - Part time since 2015
- Worship Service Enhancement
 - Live streaming
 - Boxcast
 - Computer upgrade
- Visitation Pastor
 - Follow up with Sunday morning visitors
 - Neighborhood visits
 - Face to face follow-up is successful
- Burning the mortgage
 - Retire the mortgage in 5 years
 - Bring money saved into the operating fund
- Ancillary priorities
 - Endowments
 - Deferred maintenance
- Council needs to be leaders and supporters of campaign
- Council is part of 56 in advanced gift phase: clergy, leadership, staff and identified lead gifts
- Recommendations from James D. Klote & Associates, page 17 of Readiness Assessment Final Report

Motion to accept three part recommendation from James D. Klote & Associates by Carol Hill and seconded by Jerry Olson. Motion was approved unanimously.

Adjourned: Motion to adjourn the meeting was made by Sandy Mullen and seconded by Gary Lewis. The motion was carried and approved at 8:35 p.m.

Next Meeting: Tuesday, March 14, 2017

Dinner: Dick Haugen

Devotion: Dick Haugen